



Human Resources Manager

Location: San Francisco, CA, USA

Type: Sales, Full time

Experience required: 1-3 years

Company Description

Dacast is an innovator in the field of online video streaming, both live and on-demand. We deliver a highly integrated, Streaming as a Service video platform that enables content producers to take total control of their online video through a white label platform with built-in revenue capabilities. Our SaaS platform removes traditional barriers and enables users to start streaming content over the cloud and monetizing it very rapidly.

Dacast is headquartered in San Francisco, California with an office in London (UK) and additional operations in the Philippines.

About the role

The Human Resource Manager reports to the Chief Operating Officer, and provides leadership and functional HR support to Operations, IT, Sales, Marketing, and Customer Service in San Francisco, London and Manila.

Responsibilities include the following:

- Plan, organize and lead HR activities and actions
- Contribute to the development of HR goals, objectives, and systems
- Support the COO and CEO in implementing and revising the company's compensation programs]
- Create and revise job descriptions
- Conduct annual salary surveys
- Develop, analyze, and update the company's salary budget
- Develop, analyze and update the company's employee performance evaluation program
- Develop, revise, and recommend personnel policies and procedures
- Maintain and revise company's handbook on policies and procedures
- Perform benefits administration
- Maintain compliance programs
- Oversee recruitment efforts for all personnel, including writing and placing job ads
- Conduct new employee orientations and employee relations counseling
- Oversee exit interviews
- Maintain HR records and reports
- Maintain company directory and other organizational charts

About you

- At least 5 years of experience
- At least a bachelor's degree
- Exceptional people management skills
- Excellent written and verbal communication skills
- Ability to work with little supervision
- Expect to travel occasionally
- Strong grasp of how to use technology
- Experience in human resources, particularly with tech companies
- Experience with online video, SaaS, or other video-oriented companies a plus
- Fluent in English

Availability

Dacast is looking for someone who is willing to start as soon as possible.

Compensation

Negotiable

Applying

Drop us an email at contact@dacast.com with your CV and tell us about yourself.